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Minutes of the **Ordinary** meeting of **Blisworth Parish Council** held in Blisworth Village Hall on **Monday 1st June 2026. at 7.30 pm.**

**Present:** Cllr S Billing, Chair  
Cllr C Read MBE, Vice-Chair  
Cllr D Wilson  
Cllr W Root  
Cllr B Brown  
Cllr M Field  
Cllr B Ingram  
Cllr N Chandler  
Cllr C Gardner

**Also present:** Clerk: Angela Billing  
5 Members of public

#### **BPC/43/2026**

**To receive apologies.** Apologies received from Cllr Fiona Cole. The Council resolved to accept the apologies. The Chair noted the resignation of Cllr Simon Dallyn. The Council thanked him for his work and accepted his resignation. **ACTION:** Clerk to action Notice of Vacancy for a councillor for Blisworth Parish Council.

#### **BPC/44/2026**

**To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.** Cllr Billing declared an interest in item BPC/58/2026 (c).

#### **BPC/45/2026**

**To receive and approve for signature, the minutes of the Ordinary meeting held on 11/05/2026.**  
Approved.

#### **BPC/46/2026**

**To note any matters arising from the minutes not included on the agenda for report only.** None noted.

#### **BPC/47/2026**

**Clerk's report circulated separately.** Noted.

- One quote received for the Blisworth Directory front cover x1000 copies in card (£160.00 No VAT due). **ACTION:** Clerk to pursue further quotes.
- The Blisworth Heritage Society requested grant funding for archive storage boxes (£432.23 inc VAT) and grant funding to cover the costs for removing and reinstating the Blisworth Tapestry during planned decoration works at the Baptist Chapel (£160.00 approx.). **ACTION:** Clerk to forward an S137 grant form to the Heritage Society.

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- The Clerk continues to work with residents to identify viable options to replace the former Ability Bus door-to-door transport service.
- Researched replacement defibrillator pads for the Blisworth Primary School unit; the model is now obsolete and replacement pads are no longer available.

### **BPC/48/2026**

#### **Public Session:**

**a. Unitary Councillor(s) Report(s).** No Unitary Councillors in attendance.

#### **b. Members of the public.**

(i) A representative from the Youth Parish Council thanked the Council for its continued support for the Blisworth Youth Parish Council and updated the Council on their activities.

(ii) A member of the public noted that the bench known as 'Jim's Bench' on the canal towpath was nearly complete and had cost approximately £400.00 in materials. The member of public asked for a contribution towards the costs.

### **BPC/49/2026**

#### **Response to issues raised in the public session.**

a. No response required.

b.

(i) The Council thanked the hard work on the part of the Blisworth Baptist Chapel in hosting and running the group.

(ii) The Council thanked the resident for the hard work involved in the renovation. **ACTION:** Cllr Read to advertise the renovation in the next issue of the Parish Council newsletter and ask for donations towards the costs.

### **BPC/50/2026**

#### **To consider applications received for the vacant councillor position and, if appropriate, to resolve to co-opt a new member to the Parish Council in accordance with the statutory procedure.**

One application for co-option had been received from Alex Coles. Noted that the Register of Interests form and eligibility documents had been circulated in advance, and that the statutory criteria were met.

**RESOLVED** unanimously to approve the application. Mr Alex Coles signed the Declaration of Acceptance of Office as a Councillor of Blisworth Parish. **ACTION:** Clerk to submit the Register of Interests form to West Northamptonshire Council and update the Council's website.

### **BPC/51/2026**

#### **Planning and Development.**

- a. Application No. **WNS/2022/1134/MAO**. Land to the west Northampton Road Blisworth Northants Towcester NN7 3DW. Proposal: Proposed Redevelopment of Site to Provide Commercial Units (up to 182,000 sq. ft of floorspace) for Use Class E(g), B2 and B8 Purposes and associated works.

Outline Application with all Matters Reserved aside from Access.

Comments by: 05/06/2026. Extension requested: Awaiting Confirmation.

It was noted that the extension was granted for further public responses to 12th June 2026 by West Northants Council (WNC) planning department. WNC planning department had confirmed that the application was not ready to go to committee and that a new case officer has been allocated.

**ACTION:** Cllrs Read, Brown and Root to draft representation in preparation for the committee meeting and to liaise with unitary councillors and Milton Malsor Parish Council. **ACTION:** Clerk to send copies of Blisworth Parish Council's previous objections to Milton Malsor for their information.

**BPC/52/2026**

**Strategic Plan Projects: To discuss all strategic projects and agree next steps.**

**RESOLVED** that the following projects listed be approved, conditional upon the Council receiving up-to-date quotations:

1. Eastfield Play Area Additional Equipment (£15,000.00).
2. Telephone Box Refurbishment (£500.00).
3. Closed Cemetery Middle Section Seating Area Upgrade (£10,000.00).
4. Baptist Church Facilities Upgrade (£8,351.00).

**ACTION:** Clerk to pursue organisations for up-to-date quotes.

**ACTION:** Cllr Read to pursue Blisworth Football Club for up-to-date quotes as requested at the 11/05/2026 Blisworth Parish Council meeting.

**BPC/53/2026**

**Gateway Update: Update from Cllr Wilson.** SEGRO's response was noted.

It was reported that a barrier had previously been installed at the site exit to prevent HGVs turning right onto the A508 via the car only exit road. This barrier was struck by an HGV and rendered inoperable. Engineers have now designed an improved barrier, and the contractor will confirm installation dates. In April, six HGVs were recorded turning left towards the M1 J15 roundabout and then performing a turn back towards the A508/Milton Keynes direction. It was noted that only two of the seven warehouse units are currently in early-stage operations and not yet at full capacity. **ACTION:** Cllr Wilson to seek written confirmation as to whether SEGRO will adhere to their proposal to install and monitor two sets of ANPR cameras at locations that enable monitoring of HGVs using the roundabout to turn and continue their journeys via the A508, rather than turning left out of the facility and using the M1. Additionally, confirmation to be sought on whether SEGRO will honour the proposal to impose financial penalties for companies that breach the no right turn requirement.

**BPC/54/2026**

**Village Maintenance & Open Spaces:**

- a. **Play area: Monthly safety inspection report: Update from Cllr Wilson.** Cllr Wilson completed a visual check and no material concerns were reported. It was noted that there continues to be a significant amount of litter discarded on the grass within proximity to the new bins. The Council noted the recent Operational Inspection of Eastfield play area. No areas of concern were identified in the report.
- b. **Defibrillators: Confirmation of satisfactory checks and any issues. Update from Cllr Read.** Monthly check was undertaken, and no issues were identified with the unit on High Street. It was noted that new replacement pads are not available for the unit at Blisworth Primary School as the unit is now obsolete. **ACTION:** Clerk to purchase a replacement hand-held unit as advised by South Northants Community Responders (£450.00 plus VAT).
- c. **Allotments (Blisworth Parish Council Allotments, off Courteenhall Road). Update from Cllr Ingram and Cllr Read.** **ACTION:** Cllrs Read and Ingram to arrange a date for the inspection of the allotments.
- d. **Closed Cemetery: Update from Cllr Billing.** There were no issues to note.
- e. **Street lighting: Update from Cllr Chandler.** There were no updates to note.

**BPC/55/2026**

**Internal Control: Financial & Management Risk Assessment: To receive declarations of gifts/hospitality and review record of gifts/hospitality received by Councillors or the Clerk to date.** None received.

**BPC/56/2026**

**Annual Governance & Accountability Return (AGAR) - To complete the year end procedure for 2025-2026:**

- a. **To note the findings and recommendations of the Internal Audit for 2025-2026 and agree next steps.** All findings and recommendations noted. **ACTION:** Clerk to submit the Internal Audit for 2025-2026 with agreed actions on the Parish Council website.
- b. **To review the effectiveness of the system of internal control.**  
**RESOLVED** to approve the effectiveness of the system of internal control as per the May 2026 Parish Council meeting and it was noted that no issues had been identified in the Internal Audit for 2025-2026.
- c. **Resolution to approve the adoption of the year end accounts (2025 – 2026).**  
**RESOLVED:** to approve the adoption of the year end accounts (2025-2026).
- d. **Resolution to consider and approve the completion of Section 1 the Annual Governance Statement of the Annual Governance and Accountability Return (2025-2026).**  
**RESOLVED:** to approve Section 1 the Annual Governance Statements of the Annual Governance and Accountability Return (2025-2026).
- e. **Resolution to agree Accounting Statements of the Annual Governance and Accountability Return Section 2 (2025 – 2026).**  
**RESOLVED:** to agree Accounting Statements of the Annual Governance and Accountability Return Section 2 (2025-2026).
- f. **To note the commencement date for the Period of the Exercise of Public Rights.**  
**RESOLVED:** to agree the commencement date for the Period of the Exercise of Public Rights: 11th June 2026 to 22nd July 2026 inclusive.

**BPC/57/2026**

**Discuss the adoption of the Model Publication Scheme provided by the ICO and agree next steps.**

**RESOLVED** to adopt the Model Publication Scheme provided by the ICO. **ACTION:** Clerk to submit the revised Model Publication Scheme on the Blisworth Parish Council website.

**BPC/58/2026**

**Finance & Administration**

**Banking Issues:**

- a. **Bank reconciliation.** Noted in Appendix I.  

UNITY TRUST CURRENT ACCOUNT	31/05/2026	£10,056.21
SKIPTON SAVINGS ACCOUNT	31/05/2026	£138,446.95
- b. **Review Skipton savings account rates and agree next steps.**  
**ACTION:** Clerk to transfer funds from Skipton savings account to Unity Trust account (£18,446.95).
- c. **To note receipts and approve payments including any others that arrive after publication of the agenda.**  
**RESOLVED:** To note receipts and agree the payments listed in Appendix II.

**BPC/59/2026**

**Councillors' reports and items for future agenda.**

Cllr Wilson to forward grass-cutting feedback to contractor.

Cllr Chandler noted the recent Community Speed Watch results on High Street.

The Council noted the positive response to the new colour version of the Blisworth Parish Council newsletter.

Cllr Read noted the receipt of Neighbourhood Watch security information sheets, which will be distributed with the next issue of the newsletter.

**BPC/60/2026**

**Council Surgery – Resolve to agree on a representative(s) from the Council for the next Council Surgery.**

**RESOLVED:** Cllr Billing, Cllr Wilson, Cllr Ingram and Cllr Chandler to attend.

**BPC/61/2026**

**To agree the date of next meeting 06/07/2026 at 7.30pm.** Agreed.

**BPC/62/2026**

**Close.** The meeting closed at 9.40 pm.

**Appendix I**

**BLISWORTH PARISH COUNCIL BANK RECONCILIATION AS AT 31/05/2026**

**SUMMARY OF PAYMENTS & RECEIPTS**

UNITY TRUST CURRENT ACCOUNT 20491615	31/05/2026	£10,056.21
SKIPTON SAVINGS ACCOUNT 921190089	31/05/2026	£138,446.95
<b>Total</b>		<b>£148,503.16</b>

UNITY TRUST CURRENT ACCOUNT 20491615 31/03/2026	£6,043.50
SKIPTON SAVINGS ACCOUNT 921190089 31/03/2026	<u>£122,907.28</u>
Balance at beginning of 01/04/2026	<u>£128,950.78</u>
Receipts (01/04/2026 - to date)	£26,882.17
Withdrawals (01/04/2026 - to date)	<u>-£7,329.79</u>
Sub total	<u>£148,503.16</u>
Less uncashed cheques	£0.00
Plus Receipts not shown on bank statements	£0.00
<b>Closing Balance</b>	<b>£148,503.16</b>

**Uncashed cheques/Receipts**


Less uncashed cheques	
Receipts not shown on bank statements	£0.00
<b>Closing Total Accounts</b>	<b>£148,503.16</b>

Appendix II

RECEIPTS JUNE 2026-2027 MEETING

Date	Description	Credit Ref/Debit Ref	Paid In	INTEREST	ALLOTMENTS - RENTS	ALLOTMENTS - PLOT DEPOSIT	ALLOTMENTS - KEY DEPOSITS	PRECEPT	GRANTS	VAT REFUND	SEGRO S106 FUNDS	OTHER	TOTAL	Bank
20-May-26	Credit 20 Cheque Parish Field Rent 2026-2027	20	£315.00		£315.00								£315.00	UT
20-May-26	Credit 21 CASH Additional Allot Key No/Blackett/35	21	£15.00				£15.00						£15.00	UT
				<b>£0.00</b>	<b>£315.00</b>	<b>£0.00</b>	<b>£15.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£330.00</b>	

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**PAYMENTS JUNE 2026-2027 MEETING**

Entry No	Meeting date	Statutory Power	Invoice	Payee	Purpose	chq no/DD/BT	Total Amount Including VAT	VAT	Amount excluding VAT
33	01/06/2026	LGA 1972, s.111	003593	Max Speilmann	Printing Annual Parish Meeting	CC-UTDD33	£8.25	£0.00	£8.25
34	01/06/2026	Local Government Act 1972, s. 145	37377	Aldi Stores	Annual Parish Meeting Supplies	CC-UTDD34	£6.04	£0.36	£5.68
35	01/06/2026	LGA 1972 s 142	4929122	AGA Print LTD Solopress	Printing of Round & About Jun-Jul 2026 Issue 169	CC-UTDD35	£124.93	£0.00	£124.93
36	01/06/2026	LGA 1972, s.111	857747	Currys Online	Tower fan	CC-UTDD36	£59.99	£10.00	£49.99
37	01/06/2026	LGA 1972, s.111		Lloyds Bank PLC	Credit Card Fee May 2026	CC-UTDD37	£3.00	£0.00	£3.00
38	01/06/2026	LGA (Financial Provisions) 1963 s5		A Billing - Expenses	Clerk's Expenses (01.05.2026 - 31.05.2026)	UTBT38	£45.15	£0.00	£45.15
39	01/06/2026	Parish Councils Act 1957, s. 3. Highways Act 1980, s. 301	IV04454531	SSE	SSE 01/04/2026 to 30/04/2026 Site Ref:AGR3804337	UTDD39	£118.64	£5.65	£112.99
40	01/06/2026	LGA (Miscellaneous Provisions) 1976 s.19.		Blisworth Football Club Ltd	Football goals	UTBT40	£3,387.00	£0.00	£3,387.00

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41	01/06/2026	Highways Act 1980, s. 96	1143	LC Hedging and Grass Maintenance Ltd	Cut to: Area 2 x1 & Area 1 x1 18/05/2026	UTBT41	£432.00	£72.00	£360.00
42	01/06/2026	LGA 1972, s.111	BVH-2024-264	BVH&PFA	Village Hall Hire 14/03/2026	UTBT42	£13.00	£0.00	£13.00
43	01/06/2026	LGA 1972 s112 (2)		A Billing - Salary	Clerk's Salary May 2026 Mth 2	UTBT43	£1,041.61	£0.00	£1,041.61
44	01/06/2026	LGA 1972 s112 (2)	120PF003233662702	HMRC - Nat. Ins.	HMRC Nat. Ins. Employer Contributions May 2026 Salary Mth 2	UTBT44	£99.94	£0.00	£99.94
45	01/06/2026	LGA 1972 s112 (2)	Pension Month 2	Nest Pensions	Nest Pension Employer costs 01/05/2026 - 31/05/2026	UTDD45	£44.08	£0.00	£44.08
						<b>TOTALS</b>	<b>£5,383.63</b>	<b>£88.01</b>	<b>£5,295.62</b>