

BLISWORTH PARISH COUNCIL

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You are hereby summoned to attend an **Ordinary** meeting of **Blisworth Parish Council** to be held in Blisworth Village Hall on **Monday 2nd June 2025 at 7.30 pm** for the purpose of transacting the following business. Members of the public and press are invited to attend.

AGENDA

BPC/42/2025	To receive apologies.			
BPC/43/2025	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.			
BPC/44/2025	To receive and approve for signature, the minutes of the Annual meeting held on 12/05/2025.			
BPC/45/2025	To note any matters arising from the minutes not included on the agenda for report only.			
BPC/46/2025	Clerk's report circulated separately.			
BPC/47/2025	Public Session: a. District Councillor Report. b. Members of the public.			
BPC/48/2025	Response to issues raised in the public session.			
BPC/49/2025	Planning and Development.			
		Application & Date Comments Due	Location	Description
	a.	2025/1956/LBC Comments by 12 June 2025	3 High Street Blisworth NN7 3BJ	Removal of existing glazed canopy and construction of fully glazed extension to rear
BPC/50/2025	Correspondence from social media: Update from Cllr Read.			
BPC/51/2025	Police & Neighbourhood Watch Scheme: Update from Cllr Read.			
BPC/52/2025	Review all feedback and outcomes, including the questionnaires, from the Annual Parish Meeting and agree next steps.			
BPC/53/2025	Review Traffic Working Group Meeting Report and agree next steps. Update from Cllr Brown.			
BPC/54/2025	Report on data from SID/VAS devices: a. Update from Cllr Read. b. Discuss quotes for VAS/SID unit plus solar-powered unit and agree next steps.			
BPC/55/2025	Report on Youth Parish Council: Update from Cllr Read.			
BPC/56/2025	Gateway Update: a. Update from Cllr Wilson. b. Review progress of S106 application.			
BPC/57/2025	Review quotes and options for gov.uk domain website and emails and agree next steps. Update from Cllr Dallyn.			

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BPC/58/2025	Village Maintenance & Open Spaces: <ul style="list-style-type: none"> a. Play area: Monthly safety inspection report: <ul style="list-style-type: none"> i. Update from Cllr Wilson. ii. Review small car works b. Defibrillator: Update from Cllr Read. <ul style="list-style-type: none"> i. Confirmation of satisfactory checks and any issues. ii. Review location for additional defibrillator and bleed kit c. Allotments (Blisworth Parish Council Allotments, off Courteenhall Road). Update from Cllr Ingram and Cllr Read. d. Closed Cemetery: Update from Cllr Billing. e. Lighting: Update from Cllr Chandler.
BPC/59/2025	Annual Governance & Accountability Return (AGAR) - To complete the year end procedure for 2024-2025: <ul style="list-style-type: none"> a. To note the findings and recommendations of the Internal Audit for 2024-2025 and agree next steps. b. To review the effectiveness of the system of internal control. c. Resolution to approve the adoption of the year end accounts (2024 – 2025). d. Resolution to consider and approve the completion of Section 1 the Annual Governance Statement of the Annual Governance and Accountability Return (2024 – 2025). e. Resolution to agree Accounting Statements of the Annual Governance and Accountability Return Section 2 (2023 – 2024). f. To note the commencement date for the Period of the Exercise of Public Rights.
BPC/60/2025	Internal Control: Financial & Management Risk Assessment: To receive declarations of gifts/hospitality and review record of gifts/hospitality received by Councillors or the Clerk to date.
BPC/61/2025	Discuss Blisworth Tunnel Portal Hut proposal that the Parish Council retains a set of keys and the procedure for their issue: Update from Cllr Root.
BPC/62/2025	Discuss S137 grant allocation policy timings and agree next steps.
BPC/63/2025	Finance & Administration Banking Issues: <ul style="list-style-type: none"> a. Bank reconciliation. b. To note receipts and approve payments including any others that arrive after publication of the agenda.
BPC/64/2025	Councillors' reports and items for future agenda.
BPC/65/2025	Council Surgery – Resolve to agree on a representative(s) from the Council for the next Council Surgery.
BPC/66/2025	To agree the date of next meeting 07/07/2025 at 7.30pm.
BPC/67/2025	Close.

Signed:

Angela Billing, Clerk

Date: 27.05.2025